

**REGISTERED COMPANY NUMBER: 03386839 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1064778**

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016  
FOR  
COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

Johnsons, Chartered Accountants  
Statutory Auditor  
2nd Floor  
109 Uxbridge Road  
Ealing  
London  
W5 5TL

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

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FOR THE YEAR ENDED 31 MARCH 2016**

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## **COMMUNITY ACTIVITIES PROJECT EALING (CAPE)**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2016**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Principal activity**

The Charity's principal activities during the year were to promote the preservation of mental health and to assist in relieving and rehabilitating persons suffering from mental disorder or emotional or mental distress requiring advice or treatment in the London Borough of Ealing and surrounding areas.

##### **Significant activities**

The following are our most significant activities:

##### **Outreach services**

For clients who would benefit from additional intensive one to one support for a 6 month period due to relapse, disengagement with other services or to be used as a transitional pathway to the community or to accessing CAPE's other services. The recovery star model would be used to measure and support progress for service users towards self-reliance or other goals.

##### **Drop in service**

This is a drop in service which provides an accessible, safe and welcoming environment where our clients can socialise while learning new skills and work towards recovery.

##### **Advocacy service**

Our advocacy service will help our clients say what they want, secure their rights, represent their interests and obtain the services they need. We listen to our clients, discuss their concerns, and find out exactly what she or he really wants.

##### **Group work**

We offer a range of group activities, which are devised to increase confidence and gain skills with the aim of leading a fulfilling life.

##### **Vocational groups**

We offer IT and job search, catering, administrative, social care, customer service and retail training.

##### **Well being groups**

We promote healthy living and run a smoking cessation group.

##### **Therapeutic groups**

We run three weekly talking therapy groups, which include a hearing voices group, recovery group and depression and anxiety group.

##### **Volunteering**

We offer a wide range of volunteering opportunities for our clients and for individuals from the wider community. These include administrative duties, catering, befriending/peer support, running groups and gardening.

##### **Advice service**

Our team has a wide range of knowledge and experience in advocacy, housing, welfare benefits, debt management, training and employment and personalisation.

##### **Public benefit**

In setting our objectives and planning our activities we have given careful consideration to the Charity Commissioner's general guidance on public benefit. All our activities are undertaken in furtherance of our charitable purposes which are for the public benefit as described above.

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

We were pleased to obtain funding from Industrial Therapy Organisation (ITO), Lloyds TSB Foundation, Austin & Hope Pilkington Trust and The Clothworkers' Foundation. We are very grateful for their continued support.

**Fundraising activities**

CAPE Shops Ltd, which is wholly owned by CAPE, opened a charity shop on 10 April 2013. The charity shop has allowed us to offer real work/volunteering opportunities to our clients. It has also helped to raise the profile of the work we do within the community. The charity would like to thank Cape Shops Limited for their £12,000 donation towards our work.

**FINANCIAL REVIEW**

**Reserves policy**

At 31 March 2016, the charity held free reserves of £23,130 (2015: £17,734) which is short of the desired level.

Income for the year increased by 8% to £239,754 (2015 £221,963). Expenditure also increased by 7% to £237,401 (2015: £221,790) mainly due to higher staff costs. A surplus for the year of £2,353 (2015: £173) has been achieved.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The company was registered as a charity on 10 October 1997. The company was incorporated on 13 June 1997 as a company limited by guarantee of its members and not having a share capital. The company is governed by its Memorandum and Articles of Association.

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

CAPE is governed by a management committee comprising of the Board of Trustees who are also directors of the company. The minimum number of members of the management committee is three and there is currently no maximum number.

The Board meets every three months.

At each Annual General Meeting one-third of the Board members for the time being, or if their number is not three or a multiple of three, then the number nearest one-third shall retire from office. The Board members to retire in every year shall be those who have been longest in office since their last election.

It is the responsibility of the existing management committee to recruit new members although some of the activities can be delegated. CAPE seeks to ensure that the management committee has a diverse range of skills and experience to support its work.

The decision to search for and select a new Trustee is taken by the management committee who will agree and document the particular skills, experience and knowledge that the new Trustee should bring to the management committee

The Project Director will run an appropriate search process to identify potential candidates.

The candidates to be reviewed will be interviewed by a sub-committee of the management committee consisting of the Project Director and two other Trustees one of whom should normally be the Chair. The interviewers do not have to meet as a panel and they can meet a candidate at separate times.

Candidates can be invited to a management committee meeting as an observer or meet other Trustees and / or members of staff informally to enable the candidate to establish whether they are still happy to be elected to be a Trustee

Candidates will be asked in writing to confirm they have not been disqualified from acting as Trustees and they should consider and declare any current or potential conflicts of interest.

Candidate references will be taken up by the Project Director.

Once a preferred candidate has been identified, this candidate is proposed to the management committee who will then make the final decision on appointment.

**Induction and training of new trustees**

On appointment the new Trustee should be provided with the:

- a) most recent CAPE annual report
- b) latest management accounts
- c) Memorandum and Articles of Association for CAPE
- d) minutes of the most recent management committee meetings

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
03386839 (England and Wales)

**Registered Charity number**  
1064778

**Registered office**  
239 A/B High Street  
Acton  
London  
W3 9BY

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Trustees**

J. A Schiemann	
C Eglinton	- resigned 28.4.15
C Taylor	
R Marcangelo	
S B Hammett	
M R Haindaday	
A Bamford	
W K W Kenneth	- appointed 28.4.15
	- resigned 1.3.16
A Keith Ronald	- appointed 28.4.15

**Company Secretary**

S E Luke

**Auditors**

Johnsons, Chartered Accountants  
Statutory Auditor  
2nd Floor  
109 Uxbridge Road  
Ealing  
London  
W5 5TL

**Bankers**

HSBC  
484 Greenford Road  
Greenford  
Middlesex  
UB6 8SJ

Sarah Luke is the Chief Executive Officer of CAPE and her official title is Project Director.

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2016**

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The trustees (who are also the directors of COMMUNITY ACTIVITIES PROJECT EALING (CAPE) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Johnsons, Chartered Accountants, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 25th Oct 2016 and signed on its behalf by:

  
.....

S E Luke - Secretary

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF  
COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

We have audited the financial statements of COMMUNITY ACTIVITIES PROJECT EALING (CAPE) for the year ended 31 March 2016 on pages eight to seventeen. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective January 2015) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditors**

As explained more fully in the Statement of Trustees Responsibilities set out on page five, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with regulations made under Section 154 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Report of the Trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

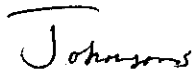


**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF  
COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Johnsons, Chartered Accountants

Statutory Auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

2nd Floor

109 Uxbridge Road

Ealing

London

W5 5TL

Date: ..... 25. 10. 16 .....

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2016**

	Notes	Unrestricted fund £	Restricted fund £	2016 Total funds £	2015 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	13,450	-	13,450	8,235
<b>Charitable activities</b>	5	-	219,333	219,333	204,860
Charitable activities		-	219,333	219,333	204,860
Other trading activities	3	6,969	-	6,969	8,866
Investment income	4	2	-	2	2
<b>Total</b>		<u>20,421</u>	<u>219,333</u>	<u>239,754</u>	<u>221,963</u>
<b>EXPENDITURE ON</b>					
Raising funds	6	15,025	-	15,025	8,074
<b>Charitable activities</b>	7	-	222,376	222,376	213,716
Charitable activities		-	222,376	222,376	213,716
<b>Total</b>		<u>15,025</u>	<u>222,376</u>	<u>237,401</u>	<u>221,790</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>5,396</u>	<u>(3,043)</u>	<u>2,353</u>	<u>173</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>17,734</u>	<u>11,920</u>	<u>29,654</u>	<u>29,481</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>23,130</u></u>	<u><u>8,877</u></u>	<u><u>32,007</u></u>	<u><u>29,654</u></u>

The notes form part of these financial statements

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**BALANCE SHEET  
AT 31 MARCH 2016**

	Notes	Unrestricted fund £	Restricted fund £	2016 Total funds £	2015 Total funds £
<b>FIXED ASSETS</b>					
Investments	14	-	1	1	1
<b>CURRENT ASSETS</b>					
Debtors	15	391	-	391	3,507
Cash at bank and in hand		22,739	36,788	59,527	67,335
		<u>23,130</u>	<u>36,788</u>	<u>59,918</u>	<u>70,842</u>
<b>CREDITORS</b>					
Amounts falling due within one year	16	-	(23,912)	(23,912)	(36,189)
		<u>23,130</u>	<u>12,876</u>	<u>36,006</u>	<u>34,653</u>
<b>NET CURRENT ASSETS</b>					
		<u>23,130</u>	<u>12,877</u>	<u>36,007</u>	<u>34,654</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>23,130</u>	<u>12,877</u>	<u>36,007</u>	<u>34,654</u>
<b>CREDITORS</b>					
Amounts falling due after more than one year	17	-	(4,000)	(4,000)	(5,000)
		<u>23,130</u>	<u>8,877</u>	<u>32,007</u>	<u>29,654</u>
<b>NET ASSETS</b>					
		<u>23,130</u>	<u>8,877</u>	<u>32,007</u>	<u>29,654</u>
<b>FUNDS</b>					
Unrestricted funds	19			23,130	17,734
Restricted funds				8,877	11,920
				<u>32,007</u>	<u>29,654</u>
<b>TOTAL FUNDS</b>					
				<u>32,007</u>	<u>29,654</u>

The notes form part of these financial statements

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**BALANCE SHEET - CONTINUED  
AT 31 MARCH 2016**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

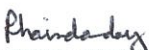
- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 144 of the Charities Act 2011.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved by the Board of Trustees on 25th Oct 2016 and were signed on its behalf by:

  
.....  
S B Hammett -Trustee

  
.....  
M R Haindaday -Trustee

The notes form part of these financial statements

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2016**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company have been prepared in accordance with the Charities SORP (FRSSE) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities (the FRSSE) (effective 1 January 2015)', the Financial Reporting Standard for Smaller Entities (effective January 2015) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Kitchen equipment	- 25% on reducing balance
Fixtures and fittings	- 25% on reducing balance
Computer equipment	- 25% on cost

Fixed assets with a cost less than £1,500 are written off in the year of purchase.

**Taxation**

The company is a registered charity and is exempt from all forms of taxation which are available to registered charities other than Value Added Tax. The charity is not registered for Value Added Tax. It is thus not able to recover input tax, where this is charged, and this tax is included with the relevant items of expenditure.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs**

The company operates a defined contributions scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund.

**Donated services and facilities**

The charity has been granted the lease of the premises from which it operates rent free by the London Borough of Ealing. As the premises are occupied rent free, the notional value of rent has been recorded within both income and expenditure.

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**2. DONATIONS AND LEGACIES**

	2016 £	2015 £
Donations	13,450	8,235

**3. OTHER TRADING ACTIVITIES**

	2016 £	2015 £
Fundraising events	6,969	8,866

**4. INVESTMENT INCOME**

	2016 £	2015 £
Deposit account interest	2	2

**5. INCOME FROM CHARITABLE ACTIVITIES**

	2016 £	2015 £
Grant from London Borough of Ealing		
Charitable activities	159,554	155,109
Lloyds TSB Grant		
Charitable activities	6,344	14,807
Industrial Therapy Organisation (Thames) Ltd		
Grant	34,441	19,024
Cafe receipts	15,482	15,079
Thames Water Grant		
Charitable activities	-	841
Austin & Hope Pilkington Trust		
Charitable activities	340	-
The Clothworkers' Foundation		
Charitable activities	3,172	-
	<u>219,333</u>	<u>204,860</u>

Grants received, included in the above, are as follows:

	2016 £	2015 £
Other grants	-	841

**6. RAISING FUNDS**

**Other trading activities**

	2016 £	2015 £
Staff costs	15,025	8,074

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**7. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Support costs (See note 8)	Totals
	£	£	£
Charitable activities	217,696	4,680	222,376

**8. SUPPORT COSTS**

	Governance costs £
Charitable activities	4,680

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2016 £	2015 £
Auditors' remuneration	2,400	2,400

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015 .

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015 .

**11. STAFF COSTS**

	2016 £	2015 £
Wages and salaries	164,587	151,399
Social security costs	12,539	11,045
Other pension costs	7,197	6,565
	<u>184,323</u>	<u>169,009</u>

The average monthly number of employees during the year was as follows:

	2016	2015
Management	1	1
Operations	7	6
	<u>8</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	2,980	5,255	8,235
<b>Charitable activities</b>			
Charitable activities	-	204,860	204,860
Other trading activities	7,622	1,244	8,866
Investment income	2	-	2
<b>Total</b>	<u>10,604</u>	<u>211,359</u>	<u>221,963</u>
<b>EXPENDITURE ON</b>			
Raising funds	8,074	-	8,074
<b>Charitable activities</b>			
Charitable activities	-	213,716	213,716
<b>Total</b>	<u>8,074</u>	<u>213,716</u>	<u>221,790</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>2,530</u>	<u>(2,357)</u>	<u>173</u>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>15,204</u>	<u>14,277</u>	<u>29,481</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>17,734</u></u>	<u><u>11,920</u></u>	<u><u>29,654</u></u>

**13. TANGIBLE FIXED ASSETS**

	Kitchen equipment £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2015 and 31 March 2016	<u>5,032</u>	<u>6,190</u>	<u>510</u>	<u>11,732</u>
<b>DEPRECIATION</b>				
At 1 April 2015 and 31 March 2016	<u>5,032</u>	<u>6,190</u>	<u>510</u>	<u>11,732</u>
<b>NET BOOK VALUE</b>				
At 31 March 2016	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
At 31 March 2015	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>



**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**14. FIXED ASSET INVESTMENTS**

	Shares in group undertakings £
<b>MARKET VALUE</b>	
At 1 April 2015 and 31 March 2016	1
	<u>1</u>
<b>NET BOOK VALUE</b>	
At 31 March 2016	1
	<u>1</u>
At 31 March 2015	1
	<u>1</u>

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

CAPE Shops Ltd  
Country of incorporation: England and Wales  
Nature of business: Charity shop

Class of share:	%		
Ordinary	holding		
	100	31.3.16	31.3.15
		£	£
Aggregate capital and reserves		2,785	112
Profit for the year		2,673	5,751
		<u>2,673</u>	<u>5,751</u>

CAPE acquired 100% of the issued share capital of CAPE Shops Ltd on 25 January 2012. The company raises funds for the charity by running a charity shop. The charity shop opened for business on 10 April 2013.

**15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2016	2015
	£	£
Amounts owed by group undertakings	-	3,000
Other debtors	391	507
	<u>391</u>	<u>3,507</u>

**16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2016	2015
	£	£
Trade creditors	84	-
Other creditors	23,828	36,189
	<u>23,912</u>	<u>36,189</u>

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**17. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	2016 £	2015 £
Other creditors	4,000	5,000

**18. OPERATING LEASE COMMITMENTS**

The following operating lease payments are committed to be paid within one year:

	2016 £	2015 £
Expiring: In more than five years	10,400	10,400

**19. MOVEMENT IN FUNDS**

	At 1.4.15 £	Net movement in funds £	At 31.3.16 £
<b>Unrestricted funds</b>			
Unrestricted fund	17,734	5,396	23,130
<b>Restricted funds</b>			
Restricted fund	11,920	(3,043)	8,877
<b>TOTAL FUNDS</b>	<u>29,654</u>	<u>2,353</u>	<u>32,007</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Unrestricted fund	20,421	(15,025)	5,396
<b>Restricted funds</b>			
Restricted fund	219,333	(222,376)	(3,043)
<b>TOTAL FUNDS</b>	<u>239,754</u>	<u>(237,401)</u>	<u>2,353</u>

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 MARCH 2016**

**19. MOVEMENT IN FUNDS - continued**

Unrestricted funds are made up of funds raised through donations and from fundraising events.

The restricted funds comprise of:

a) the mental health grant for the provision of personal social care services for people suffering from mental health problems in the London Borough of Ealing.

b) grants and donations received from Industrial Therapy Organisation (Thames) Ltd, Lloyds TSB Foundation, Austin & Hope Pilkington Trust and The Clothworkers' Foundation to cover staff and other costs for provision of services for people with mental health problems in the London Borough of Ealing.

c) funds raised from the Cafe operated at the charity's premises for the benefit of service users.

d) funds raised from catering services provided to local organisations.

**20. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2016.

**21. LIABILITY OF MEMBERS**

The liability of each member is limited to £1 in the event of the company being wound up.

**22. CONTROLLING PARTY**

There is no controlling party.

**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2016**

	2016 £	2015 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	13,450	8,235
<b>Other trading activities</b>		
Fundraising events	6,969	8,866
<b>Investment income</b>		
Deposit account interest	2	2
<b>Charitable activities</b>		
Grant from London Borough of Ealing	159,554	155,109
Lloyds TSB Grant	6,344	14,807
Industrial Therapy Organisation (Thames) Ltd Grant	34,441	19,024
Cafe receipts	15,482	15,079
Thames Water Grant	-	841
Austin & Hope Pilkington Trust	340	-
The Clothworkers' Foundation	3,172	-
	<hr/>	<hr/>
	219,333	204,860
<b>Total incoming resources</b>	<hr/>	<hr/>
	239,754	221,963
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Salaries	13,416	7,232
Social security costs	1,022	528
Pension contributions	587	314
	<hr/>	<hr/>
	15,025	8,074
<b>Charitable activities</b>		
Salaries	151,171	144,167
Social security costs	11,517	10,517
Pension contributions	6,610	6,251
Rates and water	771	(1,419)
Contract staff hire	-	1,941
Light and heat	4,283	3,064
Telephone	1,723	2,319
Postage and stationery	2,941	3,041
Travelling	1,104	1,507
Insurance	1,612	1,605
Food and kitchen supplies	10,321	11,622
Office and kitchen cleaning	2,941	3,920
Activities	2,941	5,268
Repairs	100	51
Training	1,989	3,464
Carried forward	200,024	197,318

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**COMMUNITY ACTIVITIES PROJECT EALING  
(CAPE)**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2016**

	2016 £	2015 £
<b>Charitable activities</b>		
Brought forward	200,024	197,318
Payroll bureau fees	595	595
Bank charges	12	16
Equipment	5,230	-
Permitted work	344	-
Rent	10,400	10,400
Sundries	1,091	827
	<hr/>	<hr/>
	217,696	209,156
<b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	2,400	2,400
Auditors' remuneration for non audit work	2,280	2,160
	<hr/>	<hr/>
	4,680	4,560
<b>Total resources expended</b>	<hr/>	<hr/>
	237,401	221,790
<b>Net income</b>	<hr/>	<hr/>
	2,353	173
	<hr/>	<hr/>

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